

Note : Candidates are cautioned that they shall be permanently debarred from the examination conducted by the A & N Administration in case, they fraudulently claim ST/ OBC/ EWS/ ESM/PwD status.

- B) Visually handicapped (VH) candidates whose writing speed is affected by Cerebral Palsy/Muscular Dystrophy/candidates with Locomotor Disability (One Arm) / Intellectual Disability (autism, specific learning disability and mental illness) can avail the assistance of Scribe for writing answers on their behalf. One eyed candidates and candidates whose disability is less than 40% shall not be eligible to avail the facility of Scribe. For engaging the Scribe, candidates will have to indicate the same while filling Online Application Form. Engagement of Scribe will be subject to the following conditions:
- Candidates will have to arrange for the Scribe on their own.
 - The Scribe so arranged should not himself/herself be the candidate for the Advertisement for which he/she is appearing as Scribe. Also, same Scribe should not be engaged for more than one candidate for the same Advertisement. The Scribe and the candidate shall give a declaration to this effect. Any violation, if detected at any stage, will render both candidate and Scribe disqualified.
 - Candidates opting for Scribe will have to provide additional details for Scribes during submission of online Application Form, so that e-Admit Card letter may be issued for Scribe. Scribe should produce original and valid ID proof at TBT Center and bring one coloured passport size photograph.
 - Separate e-Admit Card will be issued to the Scribe accompanying the candidate.
 - The candidate shall be responsible for any misconduct on the part of the Scribe brought by him/her during TBT examination.
 - Candidates availing the assistance of a Scribe shall be eligible for compensatory time of 20 minutes for every hour of TBT examination.

6. **Fee Payable:** Candidates (Except Female/ST/Persons with Benchmark Disability Candidates) are required to pay a **Fee of Rs.100/- (Rupees One Hundred Only)** by using Net Banking, VISA/Master/Rupay/Credit/Debit Card, UPI Payment/QR Code.

7. **Centre of Tablet Based Examination (TBT) for All Posts: -**

- The Examination will be held (in TBT mode) at the designated centres located at **South Andaman, North & Middle Andaman and Nicobar Districts**. The applicants should indicate preference of zone from which, the candidates proposes to appear in the TBT in the online application form. No request to change of Examination Centre/ zone shall be entertained later.
- The date and Venue/Centre of the TBT shall be intimated later through SMS / e-mail-ID of the candidate.

8. **INDICATIVE SYLLABUS/DURATION/MARKS/NEGATIVE MARKS:**

Subject of the TBT Online Examination, time allowed, and maximum marks for each subject will be as follows:-

Sl. No	Subject	No. of Questions (each question shall carry one mark)	Maximum Marks	Total Duration/ Timing for all candidates except visually handicapped /cerebral palsy candidates	Total Duration/ Timing for Visually Handicapped/Cerebral Palsy candidates only
I	General Intelligence & Reasoning	25	25	120 minutes	120 minutes plus 40 minutes
II.	Numerical Aptitude	25	25		
III	English Language (General English)	50	50		
IV	General Awareness	50	50		

NOTE-I: There will be negative marking of 0.25 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.

Timings:- The TBT Online Examination at various centers shall be conducted in multiple shifts shall be intimated accordingly.

NB: The A & N Administration reserve the right to restrict entry to the examination venue till 09.30 am.

The questions in respect of subjects at Sl No.(i), (ii), & (iv) above will be set in English and Hindi languages only. Only such candidates, who attain a minimum standard, as may be fixed by the Authorities in their discretion, shall be eligible to take the Tier –II, if any/ as applicable (Physical Endurance /Trade/Skill Test) as specified in Annexure-I.

INDICATIVE SYLLABUS:- FOR TBT EXAMINATION :

- (i) **General Intelligence & Reasoning:-** The test will include questions on similarities and differences, space visualization, problem solving, analysis, judgement, decision making, visual memory, discriminating observation, relationship concepts, figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationships, arithmetical computations and other analytical functions.
- (ii) **Numerical Aptitude:-** Questions. will be designed to test the ability of arithmetical computation of whole numbers, decimal and fraction and relationship between numbers. This test will also includes question on problems relating to percentage, ratios and proportions, average estimation, use of table and graphs, mensuration, time and distance, ratio and time etc.
- (iii) **English Language (General English):-** Questions in this test will be set to assess the knowledge of English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms etc. There may also be questions based on comprehension of a passage.
- (iv) **General Awareness:-** Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to the society. Questions will also be designed to test knowledge of current affairs, observations/experience and elementary knowledge of computers. The test will also include questions relating to India and other countries especially, pertaining to History, Culture, Geography, Economics, Science, General Politics and Scientific Research etc.

NOTE: For Visually Handicapped (VH) candidates of 40% and above visual disability and opting for SCRIBE, there will be no component of **Maps/ Graphs/ Diagrams/ Statistical Data in the General Intelligence & Reasoning /General Awareness paper.**

9. TIER-II (PHYSICAL STANDARD EXAMINATION / PHYSICAL MEASUREMENT AND ENDURANCE TEST / SKILL / TRADE TEST):-

Wherever, Physical Standard Examination /Physical Measurement and Endurance Test /Skill/Trade Test is prescribed as essential qualification for the post, it will be conducted by the concerned Department in respect of the successful candidates in the TBT examination, before finalizing the final merit list of the candidates.

NOTE:- *The Physical Standard Examination / Physical Measurement and Endurance Test /Skill/Trade Test will only be of qualifying in nature.*

10. VERIFICATION OF DOCUMENTS:-

All the successful candidates short listed through TBT Online Examination to get upload their original certificates/ Testimonials in the website of A & N Administration, which shall be verified by the A & N Administration. Those candidate should upload the same on the scheduled date, failing which his/her



candidature shall be struck off from the relevant panel for all purposes and no further request/correspondence shall be entertained.

11. **GENERAL INSTRUCTIONS TO BE COMPLIED WITH BY THE CANDIDATES IN THE TBT ONLINE EXAMINATION**

Note:-The admission of the candidates for the online examination is provisional. If it is found later on or any stage that he/she does not fulfil any of the conditions of the eligibility, the candidature will be cancelled and no appeal against such cancellation will be entertained. Therefore, candidates are advised to check carefully and satisfy themselves that he/she fulfil all the conditions of eligibility to the post applied.

- a) E-Admit Card for TBT, containing the details of the Centre/Venue for the Examination etc., the candidates are required to take a print out of their Admit Card from the A & N Administration's website using their Registration Number and the Password. Candidates will not be allowed to enter the Examination Centres without valid Admit Card.
- b) Candidates must carry the printed copy of e-Admit Card and one valid photo ID (Islander Card, Pan Card, Voter ID Card, Driving License, Aadhaar Card, issued by the Government of India in **ORIGINAL** while coming to appear in the TBT Examination failing which candidate shall not be allowed to appear in TBT examination.
- c) Candidates must report to their allotted Examination Centre at least one and a half hour before the commencement of Examination. The entry gates of Examination Centre will be closed half an hour before commencement of Examination. No entry will be allowed after closure of gates.
- d) Candidates are required to bring one recent passport size photograph.
- e) The candidate should not bring any other paper except the Admit card to the Recruitment Examination Hall/Room. Candidate found using or attempting to use any unfair means shall be liable to such punishment as Competent Authority may decide to impose.
- f) **Banned Items:** Candidates are not permitted to use Mobile Phone, Micro Phone, Calculators, or any other associated accessories, Log Tables, Pager, Digital Diary, Electronic/Smart Watch/Wrist Watches, Bluetooth devices or any other electronic/electrical devices, Book and Note etc which are strictly prohibited. If any candidate comes with the above restricted item, he/she shall not be allowed to appear in the TBT Examination unless he/she keeps it outside the premises of Examination Centre. There is no facility for safe keeping of the personal belongings of candidates outside the Examination Hall and the A & n Administration will not be responsible for any loss. Possession of these items, whether in use or otherwise, will be considered as "Use of unfair means" in the recruitment examination and appropriate action will be taken by the Department against such candidates.
- g) **Information on website only:-** Any further information / corrigendum /addendum / details regarding Applications or applicants / any other information regarding schedule of Examinations or Admit Card /Call Letter for Document Verification / notices /results /panels shall be posted in the official website of A & N Administration <https://erecruitment.andamannicobar.gov.in> and no separate information shall be issued in the print media (Press). Thus, the candidates are advised to keep themselves updated by frequently checking the official website of A & N Administration.
- h) During the recruitment examination the candidates shall strictly follow the instructions provided in the Admit Card.

- i) In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/ cyber café will be held responsible for the same and liable for suitable legal action under cyber-crime Act/ 17 Act.
- j) No interim enquiry or correspondence will be entertained.

12. MODE OF SELECTION:

- a) Candidates will be short-listed on the basis of their merit in TBT Examination and preference in the TBT Examination.
- b) The cut-offs in the TBT Examination (Tier-I) may be different for vacancies against each post and the same shall be fixed at the sole discretion of the A & N Administration. Candidates for each vacancy will be finally selected based on their performance in the TBT Examination (Tier-I), subject to qualifying standards fixed in Physical Standard Examination / Skill/ Trade Test (Tier-II), if any/as applicable. **Physical Standard Examination / Physical Measurement and Endurance Test / Skill / Trade Test (Tier-II) will only be of qualifying in nature.**
- c) The recruitment process will consist of the TBT, Document/Certificate verification/Skill-Trade test where applicable for the posts.
- d) All the candidates whose applications were received through online will be called for appearing to the TBT online Examination. The A & N Administration will not undertake detailed scrutiny of the applications for the eligibility and other aspects at the time of TBT Online Examination. Therefore, the candidature will be accepted provisionally.
- e) Candidates will be short-listed on the basis of their merit and preferences in the Tablet Based Test (TBT). Candidates for each vacancy will be finally selected based on their performance in the TBT Online Examination (Tier-I), subject to their meeting basic qualifying standards fixed in Physical Standard Examination, Skill / Trade Test (Tier-II), if any/as applicable for the posts.
- f) The shortlisted candidates, who qualify the online examination, will be called for certificate/document verification in person.
- g) The candidates shortlisted for certificate/document verification will be based on merit in the Recruitment Examination, in the respective category.
- h) ST, OBC, EWS, & PwDs candidates, who are selected on their merit without relaxed standards, will not be adjusted against the reserved share of vacancies.
- i) The reserved vacancies will be filled up separately from amongst the eligible ST, OBC and EWS, who are domicile of A & N Islands and who are lower in merit than the last General candidate (UR) in merit list of un-reserved category but otherwise found suitable for appointment even by relaxed standard.
- j) Persons with Disabilities (OH/VH) category candidate who qualifies on the basis of relaxed standards viz. age limit, experience or qualifications, permitted number of chances in TBT Online examination, extended zone of consideration, etc. is to be counted against reserved vacancies and not against general vacancies subject to fitness of such candidate for selection. Such candidates may also be recommended at relaxed standards to the extent of the number of vacancies reserved for them, to make up for the deficiency in the reserved quota, irrespective of their rank in the order of merit. Refer <http://disabilityaffairs.gov.in/content/Group-C.pdf> regarding the posts identified suitable for PwD person.

