

## **Nature of Work - Airport Ground Staff**

At the Airport, mainly Passenger Check-in, Airline ticket reservation, Boarding, and all Terminal Functions. Passenger and airline satisfaction are key requirements. The work pattern will be three shifts, including the night shift, irrespective of gender and one weekly off on a rotation basis. Career growth is based on performance.

## **Nature of Work – Cargo Executive**

An Airport Cargo Executive is responsible for handling and managing the movement of goods at the airport. Their duties include checking cargo documents, coordinating with airlines and ground staff, and ensuring safe loading and unloading of shipments. They also monitor cargo storage, maintain records, and ensure compliance with safety and security regulations. Additionally, they assist in the timely dispatch and delivery of cargo to avoid delays.

## **Nature of Work - Airport Loaders**

At the Airport, mainly Baggage/Cargo Loading and offloading from the aircraft & trolleys, cabin cleaning functions like cleaning the aircraft, assisting Technicians in the workshop, wheelchair assistance, etc. The work pattern will be in Three Shifts, including the night shift and weekly off on a rotation basis. Career growth is based on performance.

## **Written Exam Syllabus**

	<b>Description of Examination</b>	<b>Question</b>	<b>Time</b>	<b>Marks</b>
<b>Written Exam</b>	A. General Awareness B. Aptitude & Reasoning C. English Knowledge D. Aviation Knowledge	25 25 25 25	90 Minutes	Total 100 (25 marks for each subject)

## **Difficulty level of question paper:**

- I. The difficulty level of questions related to academic subjects for Airport Ground Staff & Cargo Executive will be of Senior Secondary (12<sup>th</sup>) level.
- II. The difficulty level of questions related to academic subjects for Airport Loader will be of Secondary (10<sup>th</sup>) level.
- III. The written examination syllabus will be the same for all the positions; however, the English language section will not be included in the examination for the Loader profile.
- IV. **Medium of examination:** The paper will be bilingual, i.e., Hindi and English. In case of any ambiguity between Hindi and English versions, due to a transaction. The English version would be treated as final. No Normalisation.
- V. Minimum qualifying marks for the examination is 40%.

## **Details of Syllabus:**

- I. **General Awareness:-** Current Events of National and International Importance, Games and Sports, Art and Culture of India, Indian Literature, Monuments and Places of India, General Science and Life Science (up to 10<sup>th</sup> std.), History of India and Freedom Struggle, Physical, Social and Economic Geography of India and World, Indian Polity and Governance- constitution and political system, General Scientific and Technological Developments including Space and Nuclear Program of India, UN and Other important World Organizations, Environmental Issues Concerning India and World at Large, Basics of Computers and Computer Applications, Common Abbreviations. Important Government and Public Sector Organisations of India, etc.
- II. **Aptitude & Reasoning:-** The questions in this part intend to measure the candidate's general learning ability. The questions will be broadly based on the Alpha-Numeric Series, Coding and Decoding, Analogy, Following Directions, Similarities and Differences, Jumbling, Problem Solving and Analysis, Non-verbal Reasoning based on diagrams, Age Calculations, Calendar, and Clock, Number System Percentage, Ratio and Proportion, Partnership, Profit & Loss, Average, Time and Work, Time and Distance, etc.
- III. **General English:-** Candidate's understanding of the basics of the English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms, and their correct usage, etc. A simple paragraph and a question based on the paragraph to be asked may be given to test comprehension.
- IV. **Aviation Knowledge:** Indian Aviation, Airport Names, Airport Terminologies, Civil Aviation, Airport Codes, and Knowledge of International Airports.

## **Examination Details**

- I. The written examination contains 100 objective-type multiple-choice questions. Each question carries 1 mark. No marks would be awarded for un-attempted questions.
- II. The examination will be conducted in bilingual (English & Hindi).
- III. There will be no negative marking.
- IV. While filling out the online application form, the applicant should carefully decide about his/her choice of examination centre.
- V. The examination centre once opted WILL NOT be changed under any circumstances. Hence, the candidates should select the Centre carefully and indicate it correctly in their application.
- VI. NIAS reserves the right to cancel any Centre and ask the candidates of that Centre to appear from another Centre. The company also reserves the right to divert candidates from one Centre to another Centre to take the examination.
- VII. There shall be no provision for re-evaluation / re-checking/scrutiny of the answer sheet/score. No correspondence in this regard shall be entertained.
- VIII. Mobile phones and other electronic gadgets are banned within the premises of the examination Centre. The arrangement of the safekeeping of valuable/costly items at the examination venue will be the sole responsibility of candidates.
- IX. In case any question(s) appearing in the exam are held to be invalid, those questions will not be evaluated, and the marks scored by the candidate will be calculated on a prorated basis (out of maximum marks).

## **Examination Fees**

- I. The examination fee of Rs. 350 for Airport Ground Staff, Rs. 300 for Cargo Executive and Rs. 250 for Loader is applicable.
- II. The fee once paid shall not be refunded under any circumstances.
- III. Please do not click the back button or refresh the page while making the online payment for the application. Wait for the notification showing that “your application is successfully submitted”. This is an auto-generated process.
- IV. The application fee will remain the same for all candidates, including those belonging to reserved categories such as SC, ST, OBC and EWS.
- V. Candidates must ensure that the examination fee is paid before the application deadline. A delay in payment submission will be the candidate's responsibility.

## **Examination Centre**

<b>S.No</b>	<b>State &amp; UT</b>	<b>Examination Centre with code</b>
1.	Bihar & Uttar Pradesh	Agra, Gorakhpur, Kanpur, Lucknow, Prayagraj, Varanasi, Patna, Darbhanga, Muzaffarpur
2.	Jharkhand, Odisha, West Bengal	Ranchi, Bhubaneswar, Kolkata, Siliguri
3.	Karnataka and Kerala	Bengaluru, Mysore, Ernakulum, Kannur, Thiruvanthapuram
4.	Chhattisgarh and Madhya Pradesh	Bhopal, Indore, Jabalpur, Bilaspur, Raipur
5.	Assam, Manipur	Guwahati, Imphal, Dibrugarh
6.	Delhi, Rajasthan, Uttarakhand	Dehradun, New Delhi, Jaipur, Jodhpur, Udaipur
7.	Chandigarh, Himachal Pradesh, Jammu & Kashmir, Punjab	Chandigarh, Shimla, Jammu, Srinagar, Amritsar, Jalandhar
8.	Andhra Pradesh, Tamil Nadu, Telangana	Vishakhapatnam, Chennai, Madurai, Hyderabad
9.	Maharashtra, Gujarat	Nagpur, Mumbai, Pune, Ahmedabad, Surat, Vadodara, Rajkot

## **How to Apply**

- I. Applications should be submitted only through ONLINE MODE by logging on to the official website **[www.niasjewar.com](http://www.niasjewar.com)**. Applications will NOT be accepted through any other mode.
- II. Wrong information in any column may lead to the application getting rejected altogether.